APPLICATION FOR WATERCRAFT CERTIFICATE OF TITLE AND CERTIFICATE OF NUMBER (REGISTRATION)

Please complete entire application or go online to www.dwr.virginia.gov/GetBoating

NOTICE: BOATS MUST BE REGISTERED IN STATE OF PRINCIPAL USE (If not principally used in Virginia it cannot be registered in Virginia.)

Type of Transaction:
- ☐ New Registration
- ☐ Renew Registration
- ☐ USCG Registration
- ☐ Transfer of Ownership
- ☐ Title Only

If State Registered, please list the present Registration Number (if any) on watercraft: (example: VA 4696 AF) _____

If USCG Documented, please list the Documentation Number: _____
(If you are maintaining Documentation it is not required to register/title in Virginia)

If there is more than one applicant, please indicate one of the following ownership types: ☐ AND ☐ OR

APPLICANT:
Last 4 of Driver's License: _____ Last 4 of SSN: _____
DWR Customer ID Number: _____ Gender: ☐ Male ☐ Female
Date of Birth: _____
Legal Name: _____
First MI Last

Business Name (if applicable): _____
DWR Customer ID Number: _____
Complete FIN/TIN: _____
Name of Contact Person: _____

MUST COMPLETE ADDRESS INFORMATION BELOW:

Mailing Address: _____
City State Zip
Telephone Number: _____ ☐ Home ☐ Mobile
Alternate Number: _____ ☐ Work ☐ Mobile
Email Address: _____

Are you active military? ☐ YES ☐ NO
If yes, what is your home state of record? _____

Physical Address (if different from mailing address):
Street: _____
City State Zip

CO-APPLICANT (if applicable):
Last 4 of Driver's License: _____ Last 4 of SSN: _____
DWR Customer ID Number: _____ Gender: ☐ Male ☐ Female
Date of Birth: _____
Legal Name: _____
First MI Last
Mailing Address: _____
City State Zip
Telephone Number: _____ ☐ Home ☐ Mobile
Alternate Number: _____ ☐ Work ☐ Mobile
Email Address: _____

Are you active military? ☐ YES ☐ NO
If yes, what is your home state of record? _____

Physical Address (if different from mailing address):
Street: _____
City State Zip

If there are more than two applicants check here ☐ and attach a sheet of paper with complete information for each owner with their signatures.

BOAT DESCRIPTION:
Hull Identification Number (If built after 1972 - Example: ABC45678A788): _____
Serial Number (If boat was built in 1972 or earlier): _____ Length: _____(feet) _____(inches)
Manufacturer / Make: _____ Model: _____ Model Year: _____ Year Built: _____

TYPE OF WATERCRAFT:
- ☐ Open Motorboat
- ☐ Cabin Motorboat
- ☐ Houseboat
- ☐ Pontoon
- ☐ Air Boat
- ☐ Sail Only
- ☐ Personal Watercraft (e.g., Jet Ski)
- ☐ Auxiliary Sail
- ☐ Paddle Craft
- ☐ Rowboat
- ☐ Inflatable
- ☐ Other (specify): _____

HULL MATERIAL:
- ☐ Aluminum
- ☐ Fiberglass
- ☐ Plastic
- ☐ Rubber/Vinyl/Canvas
- ☐ Steel
- ☐ Wood
- ☐ Other (specify): _____

PRIMARY OPERATION:
- ☐ Pleasure
- ☐ Charter Fishing
- ☐ Commercial Passenger
- ☐ Livery (Rental)
- ☐ Commercial Fishing
- ☐ Dealer Demo
- ☐ Commercial Other
- ☐ Manufacturer Demo
- ☐ Government Use

PROPULSION TYPE:
- ☐ Air Thrust
- ☐ Sail
- ☐ Manual
- ☐ Water Jet
- ☐ Propeller
- ☐ Other (specify): _____

ENGINE DRIVE TYPE:
- ☐ Inboard
- ☐ Pod Drive
- ☐ Outboard
- ☐ N/A
- ☐ Inboard/Outboard (Sterndrive)
- ☐ Other

FUEL:
- ☐ Gasoline
- ☐ Diesel
- ☐ Electric
- ☐ Other

Required by the Commissioners of Revenue for Personal Property Tax purposes.

a. Name of the **Virginia County or City** where the watercraft is normally garaged, docked, or parked: _____ ☐ County ☐ City
b. Name of the **Virginia County or City** where the watercraft is principally used: _____ ☐ County ☐ City

BRT-001
(08/11/2023)

BRANDS: Does this vessel have "Hull Damage"? ☐ YES ☐ NO

"Hull damaged" means compromised with respect to the integrity of a watercraft's hull by a collision, allision, lightning strike, fire, explosion, running aground, or similar occurrence, or the sinking of a watercraft in a manner that creates a significant risk to the integrity of the watercraft's hull.

DESCRIPTION OF MOTORS: (list only those over 25 hp)

First Motor: Serial Number: _____ Make: _____ Horsepower: _____

Second Motor: Serial Number: _____ Make: _____ Horsepower: _____

Lien Information: Is there a lien on this watercraft? ☐ YES ☐ NO If yes, complete the following:

Date of lien: _____

Lienholder Name: _____

Mailing Address: _____

_____
City State Zip

Name and complete address of person(s) or dealer from whom watercraft was purchased:

Seller's Name: _____

Address: _____
Street / PO Box City State Zip

Telephone Number: _____

Registration and Titling Fees and Tax **(Make check/money order payable to TREASURER OF VIRGINIA):**

a. Date of purchase: _____ b. Gross purchase price of boat and motor only: $_____

c. The three-year registration fee is determined by the length of the watercraft: Select proper range and enter the fee:

Less than 16 feet	$32.00	$_____
16 feet to less than 20 feet	$36.00	$_____
20 feet to less than 40 feet	$42.00	$_____
40 feet and over	$50.00	$_____

d. Titling fee: ($10.00 on all new and used watercraft) $10.00 $_____

e. Watercraft Sales Tax: Multiply 2% (0.02) times the amount you listed above in line "b" and list here: $_____

IMPORTANT: Maximum tax owed is $2,000. If you already paid watercraft sales tax to a dealer, a sales invoice showing gross purchase price and watercraft sales tax paid must be submitted with your application. If you purchased the watercraft in another state, proof that you paid watercraft sales tax may be used as credit against such tax in Virginia.

f. Total fee: (Add lines "c" through "e" and enter here.) $_____

Certification: I/we certify under penalty of perjury that I/we am/are the owner(s) of the watercraft described and further certify that the description thereof and all other matters stated herein are true and correct (as required by § 29.1-702.1 - Code of Virginia).

Signature of Applicant: X _____ Date: _____

Signature of Co-Applicant: X _____ Date: _____

Please Note: If there are more than two (2) owners, please submit a separate sheet of paper with complete information for each additional owner and their signature.

If submitting your Boat Registration/Titling application through the US Postal Mail or a DMV office, payment must be submitted by check or money order. Please make the check or money order payable to TREASURER OF VIRGINIA. To pay by credit card, apply online at www.dwr.virginia.gov/GetBoating. **Please mail the completed application with the appropriate fees and supporting documentation to:**

Department of Wildlife Resources – Client Services
PO Box 9930
Henrico, VA 23228-9930

BRT-001
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