

## AGENDA

Finance, Audit, and Compliance Committee  
Board of Game and Inland Fisheries  
7870 Villa Park Drive – Board Room  
Henrico, Virginia 23228

February 16, 2017  
10:00 am

Committee members: Ms. Catherine Claiborne, Chairwoman, Mr. Bill Bolling, Mr. Clayton Spruill,  
Mr. Leon Boyd

DGIF Staff Liaison: Mr. Darin Moore

1. Call to Order and Welcome  
Ms. Claiborne
2. Approval of the September 27, 2016 Meeting Minutes **Action**  
Ms. Claiborne
3. Public Comments – Non Agenda Items  
Ms. Claiborne
4. FY 2017 Budget to Actual ( July 1, 2016 to December 31, 2016)  
Mr. Moore
5. 2017 General Assembly Budget Status  
Mr. Moore
6. E-Store Grant Presentation  
Mr. Tom Wilcox
7. Blue ribbon Panel on Sustaining America’s Diverse Fish and Wildlife Resources:  
An update on this state, federal, and industry initiative to develop long term fish and wildlife  
funding.  
Mr. David Whitehurst

8. Director's Report  
Mr. Duncan
9. Chairman's Report  
Ms. Claiborne
10. Additional Business/Comments  
Ms. Claiborne
11. Next Meeting date: To Be Scheduled  
Ms. Claiborne
12. Adjournment  
Ms. Claiborne

## DRAFT Meeting Minutes

Finance, Audit, and Compliance Committee  
Board of Game and Inland Fisheries  
7870 Villa Park Drive, Board Room  
Richmond, Virginia 23230

September 27, 2016  
11:00 am

**Present:** Ms. Catherine Claiborne, **Chairwoman**, Mr. Bill Bolling, Mr. Clayton Spruill; **Board Member:** Mr. Leon Turner; **Executive Director:** Mr. Robert W. “Bob” Duncan; **Senior Leadership Team:** Mr. Darin Moore, Mr. Lee Walker, Mr. Gary Martel.

The Committee Chairwoman welcomed everyone and called the meeting to order at 11:00 am. The Chairwoman noted for the record that a quorum was present for the meeting. The Chairwoman also noted there were no request for public comments on non-agenda items.

**Approval of the June 15, 2016 Meeting Minutes:** The Chairwoman called for a motion to approve the minutes of the June 15, 2016 Finance, Audit, & Compliance Committee Meeting. Mr. Bolling made a motion to approve the minutes of the June 15, 2016 Finance, Audit, & Compliance Committee Meeting. Mr. Spruill seconded the motion. Ayes: Claiborne, Bolling, Spruill.

**FY 16 Year End Report (July 1, 2015 to June 30, 2016):** Mr. Darin Moore presented the Fiscal Year End Report.

After discussion and questions, the Chairwoman thanked Mr. Moore for his presentation.

**FY 17 Budget to Actual (July 1, 2016 to Present):** Mr. Darin Moore presented the FY 17 Budget to Actual (July 1, 2016 to Present)

After discussion and questions, the Chairwoman thanked Mr. Moore for his presentation.

**Audit Updates: State and Federal:** Mr. Darin Moore updated the committee on the state and federal audits.

After discussion and questions, the Chairwoman thanked Mr. Moore for his update.

**System Change and Policy Updates for DGIF Budgeting, Purchasing, Accounting, Grant Management and Time Accounting:** Mr. Darin Moore updated the committee on system changes and policy updates pertaining to Budgeting, Purchasing, Accounting, Grant Management and Time accounting with new systems, Cardinal, eVA, Bank of America/Works, and TAL.

After discussion and questions, the Chairwoman thanked Mr. Moore for his updates.

**Director's Report:** Mr. Duncan reported on the following:

- Law Enforcement Academy
- Salary Compensation Study
- Agency Advisory Group
- Youth Apprentice Deer Hunter Opening Day

**Chairman's Report :** Ms. Claiborne thanked staff for today's presentations and updates and asked if there were any questions or comments. She announced that the next FAC Committee meeting will be scheduled at a later date and adjourned the meeting at 1:15 pm.

Respectfully submitted,

Frances Boswell  
/s/