

FINAL Board Meeting Minutes

Board of Game and Inland Fisheries
7870 Villa Park Drive
Henrico, Virginia 23228

May 31, 2018
9:00 am

Present: Mrs. Catherine Claiborne, **Chairwoman**, Mr. Leon Boyd, **Vice-Chairman**, Mr. Clayton Spruill, Mr. Douglas Dear, Mr. Ryan Brown, Dr. Mamie Parker, Mr. Watkins Abbitt, Mr. Brian Vincent, **Absent:** Mrs. Nicole Butterworth, Mr. H. S. Caudill; **Executive Director:** Mr. Robert W. “Bob” Duncan; **Senior Leadership Team:** Mr. Gary Martel, Mr. Lee Walker, Dr. Gray Anderson, Dr. Mike Bednarski, Major Scott Naff, Major Bryan Young, Mr. David Whitehurst, Mr. Darin Moore, Mr. Jeff Trollinger.

Ms. Kelci Block, Assistant Attorney General attended the Board meeting.

Mr. Spruill arrived at 9:15 am

The Chairwoman opened the meeting at 9:00 am. The Chairwoman welcomed everyone and noted for the record that a quorum was present for the meeting. The Chairwoman called on Board Member Leon Boyd to read the Mission Statement and CPO Cody Hash to lead the Pledge of Allegiance to the flag.

Recognition of Employees and Others: The Chairwoman called on Director Bob Duncan for recognitions.

The Director called on Mr. Lee Walker who introduced Ms. Susie Gilley who was selected as the NEAFWA Information and Education Professional of the Year.

The Director introduced Mr. Steve Goldman, Security Manager from Wells Fargo Bank who came to present Lt. Travis Murray a Certificate of Appreciation for capturing a Bank Robber at the bank on April 27, 2018.

The Director called on Major Scott Naff who introduced the Law Enforcement K-9 Unit. Major Naff retired K-9 Dog Scout and presented a Plaque to Scout and Senior Officer Richard Howald.

Approval of the April 12, 2018 Board Meeting Minutes:

The minutes of the April 12, 2018 minutes have been distributed and posted to the website for review. The Chairwoman called for a motion to approve the minutes. Dr. Parker made a motion to approve the April 12, 2018 Board minutes as submitted. It was seconded by Mr. Brown. Ayes: Claiborne, Spruill, Vincent, Abbitt, Boyd, Parker, Dear, Brown.

Public Comments (Non-Agenda Items): The Chairwoman called for Public Comments:

- Mr. Richard W. Hall of Martinsville, VA spoke regarding DGIF Citizen Complaint Process

Presentation on Mounted Fox Hunting: The Chairwoman called on Director Bob Duncan for an Introduction.

The Director introduced Mr. William Burnette who gave a presentation on Mounted Fox Hunting in Virginia.

Committee Meeting Reports:

Wildlife, Boat, and Law Enforcement Committee:

The Chairwoman called on Mr. Watkins Abbitt, Chairman of the Wildlife, Boat, and Law Enforcement Committee for a report.

Mr. Abbitt reported that the Wildlife, Boat, and Law Enforcement Committee met on Wednesday, May 30, 2018 and had an informational presentation and discussion on CWD (Chronic Waste Disease) and an update on Feral Hogs.

Mr. Abbitt asked that at the August committee and board meetings the Department staff have proposals on CWD for the Board Members to discuss.

The Chairwoman called for a 5 minute break at 10:20 am

The meeting reconvened at 10:25 am

Finance, Audit, and Compliance Committee:

The Chairwoman called on Mr. Leon Boyd, Chairman of the Finance, Audit, and Compliance Committee for a report.

Mr. Boyd announced that the Finance, Audit, and Compliance Committee did not meet on Wednesday, May 30, 2018. Mr. Boyd called on Mr. Darin Moore to give the 2019 Operating and Capital Outlay Budgets. Mr. David Whitehurst gave an update on the repairs and improvements at the DGIF Buildings and boat ramps.

After discussion and questions, the Chairwoman thanked Mr. Moore and Mr. Whitehurst for their presentations.

The Chairwoman called for a motion, Mr. Boyd made a motion, Ms. Chairwoman, I moved that the Board approve the 2019 Operating and Capital Outlay Budgets. It was seconded by Mr. Dear. Ayes: Claiborne, Spruill, Vincent, Abbitt, Boyd, Parker, Dear, Brown

Mr. Brown made a motion, Ms. Chairwoman, I make a motion to approve, starting in FY19, the use of a portion of the Lifetime License Endowment Fund, specifically the interest and principal associated with lifetime license holders who are no longer counted in Federal Certification, and to direct the department to develop a plan for using this money for Recruitment, Retention and Reactivation (R3) and for other Outreach purposes and to present this plan for the Board's approval at the August meeting. Mr. Abbitt seconded the motion. Ayes: Claiborne, Spruill, Vincent, Abbitt, Boyd, Parker, Dear, Brown.

Education, Planning, and Outreach:

The Chairwoman called on Mr. Clayton Spruill, Chairman of the Education, Planning, and Outreach Committee for a report.

Mr. Spruill announced that the Education, Planning, and Outreach Committee did not meet on Wednesday, May 30, 2018.

Mr. Spruill called on Board Member Mr. Leon Boyd, Chairman of the Nominations Committee to present the Nominations Committee Report. Mr. Boyd reported that the Nominations Committee met on Wednesday, May 30, 2018. Mr. Brown made a motion to nominate Mr. Douglas Dear for Chairman of the Board and Dr. Mamie Parker for Vice-Chairman, Mr. Boyd asked for any nominations from the floor and hearing none, he seconded Mr. Brown's motion. Mr. Abbitt closed the Nominations. Ayes: Claiborne, Spruill, Vincent, Abbitt, Parker, Dear, Boyd, Brown

Closed Session:

The Chairwoman called on Mr. Dear to read the Closed Session Motion.

*Closed Meeting Motion
May 31, 2018*

Madam Chair,

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding:

- (i) The performance of the Director*

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712 (F), the board requests legal counsel, the Department Executive Director and the Deputy Director, as it believes their

presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

It was seconded by Mr. Boyd. Ayes: Claiborne, Spruill, Vincent, Abbitt, Boyd, Parker, Dear, Brown

The Board went into Closed session at 11:30 am

The Board reconvened at 1:00 pm

The Board Chairwoman called on Mr. Brown to read the Certification of Closed Meeting.

*Certification of Closed Meeting
May 31, 2018*

WHEREAS, the Board of Game and Inland Fisheries conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

It was seconded by Mr. Boyd. Ayes: Claiborne, Spruill, Vincent, Abbitt, Boyd, Parker, Dear, Brown

The Board Secretary conducted the following voice roll call vote:

Ms. Claiborne – Aye

Mr. Spruill – Aye

Mr. Vincent – Aye
Mr. Boyd – Aye
Dr. Parker – Aye
Mr. Brown – Aye
Mr. Dear – Aye
Mr. Abbitt – Aye

Director’s Report: The Director reported on:

- The Director called on Dr. Gray Anderson to give an update on the Spring Turkey season
- The Director reported that he and Deputy Director Gary Martel and Planning and Finance Director Darin Moore had a joint meeting with the new Director at VMRC, Mr. Steve Bowman and two of his Administrative staff.
- The Director reported that DGIF is working on a Fishing Tournament.

Chairwoman’s Report: The Chairwoman handed out plaques to Board Members whose term end on June 30, 2018 and thanked them for their service:

- Mr. Watkins Abbitt, Jr.
- Mr. Clayton Spruill
- Mr. R. Brian Ball - He was promoted to the Secretary of Commerce and Trade

Mr. Boyd presented the Chairwoman with her end of year Chairwoman’s plaque and a gift from the Board Members and thanked her for a great year serving as Chairwoman.

Additional Business/Comments: Mr. Abbitt made a comment that the Board needs to discuss the Retirement and Workmen Compensation Presumption Act to include Tick-borne diseases.

Adjournment: The Chairwoman asked if there were any further comments or business, hearing none, she adjourned the meeting at 1:20 pm

Respectfully submitted,
/s/ Frances Boswell

