

Final Meeting Minutes

Finance, Audit, and Compliance Committee  
Board of Game and Inland Fisheries  
7870 Villa Park Drive, Board Room  
Richmond, Virginia 23230

August 22, 2017  
1:00 pm

**Present:** Mr. Leon Boyd, Chairman and Mr. H. S. Caudill, **Board member:** Mr. Brian Vincent; **Executive Director:** Mr. Robert W. “Bob” Duncan; **Senior Leadership Team:** Mr. Gary Martel, Mr. Lee Walker, Mr. Jeff Trollinger, Mr. Darin Moore, Mr. David Whitehurst.

The Committee Chairman welcomed everyone and called the meeting to order at 1:00 pm. The Chairman noted for the record that a quorum was present for the meeting.

**Approval of the February 16, 2017 and May 23, 2017 Meeting Minutes:** The Chairman called for a motion to approve the minutes of the February 16, 2017 and May 23, 2017 Finance, Audit, and Compliance Committee Meeting. Mr. Caudill made a motion to approve the minutes of the February 16, 2017 and the May 23, 2017 Meeting Minutes. Mr. Boyd seconded the motion. Ayes: Boyd and Caudill

**Public Comments – Non Agenda Items:** There were no public comments

**FY 2017 End of Year Report:**

Mr. Darin Moore presented the Fiscal Year 2017 end of year Finance report.

After discussion and comments, Mr. Boyd thanked Mr. Moore for his report.

**FY 18 Capital Budget Proposal:**

Mr. Darin Moore presented the Fiscal Year 18 Capital Budget.

After discussion and comments, Mr. Boyd thanked Mr. Moore for his report.

Mr. Caudill made a motion, Mr. Chairman, I move that the Committee forward the FY 18 Request for the DGIF Capital Budget to the full board for approval. Mr. Boyd seconded the motion. Ayes: Boyd and Caudill

**State Audit Recommendations:**

Mr. Moore updated the committee on the State Audit for the agency.

After discussion and comments, Mr. Boyd thanked Mr. Moore for his update.

**Internal Audit Quality Assurance Review:**

Mr. John Allen reported to the committee on the Internal Audit Quality Assurance Review.

After discussion and comments, Mr. Boyd thanked Mr. Allen for his update.

**Chairman's Report:**

Mr. Boyd announced the next committee meeting will be Wednesday, October 18, 2017 at 1:00 pm and asked if anyone had any additional comments or business, hearing none, he adjourned the meeting at 2:00 pm.

Respectfully submitted,

Frances Boswell

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