

FINAL Meeting Minutes

Education, Planning, and Outreach Committee
Board of Game and Inland Fisheries
7870 Villa Park Drive, Board Room
Henrico, VA 23228

October 18, 2017
3:00 pm

Present: Mr. Clayton Spruill, **Chairman**, Mr. Brian Vincent, Dr. Mamie Parker; **Board Member:** Mr. Leon Boyd and Mr. H. S. Caudill; **Executive Director:** Mr. Robert W. "Bob" Duncan; **Senior Leadership Team:** Mr. Gary Martel, Mr. Darin Moore, Mr. Lee Walker, Mr. David Whitehurst, Mr. Tom Guess, Mr. Jeff Trollinger

The Committee Chairman called the committee meeting to order and welcomed everyone and noted for the record that a quorum was present for the meeting. The Chairman also noted there were no request for public comments on non-agenda items.

Approval of the August 22, 2017 Meeting Minutes: The Chairman called for a motion to approve the minutes of the August 22, 2017 meeting. Mr. Vincent made a motion to approve the minutes of the August 22, 2017 meeting. Dr. Parker seconded the motion. Ayes: Spruill, Vincent and Parker

Media Services Report:

Mr. Lee Walker gave an update on Media Services.

After discussion and comments, the Chairman thanked Mr. Walker for his comments.

Recruitment, Retention, and Reactivation (R3) Update:

Mr. Brian Moyer updated and reported on the Department's R 3 program.

After discussion and comments, the Chairman thanked Mr. Moyer for his comments.

Complementary Work Force/DGIF Internship Overview:

Ms. Estella Randolph gave an update on the Department's Complementary Work Force and DGIF Internship Program.

After discussion and comments, the Chairman thanked Ms. Randolph for her overview

Amendment to the Governance Manual and Nominations Committee Charter:

Mr. Tom Guess presented an Amendment to the Governance Manual and Nominations Committee Charter. Dr. Parker made the motion, Mr. Chairman, I move that the EPO committee report the suggested technical amendments to the Governance Manual and the Charter of the Nominations

Committee to the full Board with a recommendation for Board adoption.. Mr. Vincent seconded the motion, Ayes: Spruill, Parker, Vincent

After discussion and comments, the Chairman thanked Mr. Guess for his update.

Director's Report:

Mr. Bob Duncan reported on :

- Green Top 70th Anniversary Expo update
- Announced that Tom Guess has been Elected President of NASBLA
- State Fair update

Chairman's Report:

Mr. Spruill asked if anyone had any additional comments, hearing none, he announced the next meeting would be Tuesday, January 16, 2018 at 3:00 pm and adjourned the meeting at 4:30 pm.

Respectfully submitted,

Frances Boswell
/s/