

FINAL Board Meeting Minutes

Board of Game and Inland Fisheries
7870 Villa Park Drive
Henrico, Virginia 23228

October 19, 2017
9:00 am

Present: Ms. Catherine Claiborne, **Chairwoman**, Mr. Leon Boyd, **Vice –Chairman**, Ms. Nicole Butterworth, Mr. Clayton Spruill, Mr. Douglas Dear, Mr. H. S. Caudill, Mr. Ryan Brown, Dr. Mamie Parker, Mr. Brian Vincent, Mr. Brian Ball; **Absent:** Mr. Watkins Abbitt; **Executive Director:** Mr. Robert W. “Bob” Duncan; **Senior Leadership Team:** Mr. Gary Martel, Mr. Darin Moore, Mr. Jeff Trollinger, Mr. David Whitehurst, Mr. Lee Walker, Dr. Gray Anderson, Dr. Mike Bednarski, Mr. Tom Guess, Major Scott Naff. Ms. Kelci Block, Assisted Attorney General was in attendance.

The Chairwoman opened the meeting at 9:00 am and welcomed everyone and noted for the record that a quorum was present for the meeting. Board member Dr. Mamie Parker read the mission statement and CPO Josh Thomas led the Pledge of Allegiance to the flag. The Chairwoman announced there would be a closed session during the Board meeting.

Recognition of Employees and Others: The Chairwoman called on Director Bob Duncan for recognitions.

The Director called on Major Scott Naff for recognitions. Major Scott Naff introduced new Captain John Cobb.

The Director called on Lee Walker who called on Stacey Brown who introduced the Boating Safety Education Instructor of the year, Mr. Bill Whitlock.

The Director called on Karen Holson, the National Archery in the schools Coordinator (NASP) who introduced Mr. Jonathan Bukva who teaches Archery teams at Ronald Reagan Middle School and Battlefield High School, who introduced students from Ronald Reagan Middle School in Prince William County as the National winners who won 2nd place at NASP Work Tournament and 1st place at Outdoor Word 3D NASP.

Approval of the August 23, 2017 Board Meeting Minutes:

The minutes of the August 23, 2017 Board meeting have been distributed and posted to the website for review. The Chairwoman called for a motion to approve the minutes. Mr. Boyd made a motion to approve the August 23, 2017 Board Minutes as submitted. It was seconded by Mr. Dear. Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Brown, Parker, Vincent, Ball.

Public Comments – Non Agenda Items: The Chairwoman called for Public comments for Non-Agenda items.

- Kim Anspach from Suffolk, VA who spoke regarding Right to Retrieve

Committee Meeting Reports:

Wildlife, Boat, and Law Enforcement Committee:

The Chairwoman called on Ms. Nicole Butterworth, Acting Chairwoman of the Wildlife, Boat, and Law Enforcement Committee for a report. Ms. Butterworth reported that the Wildlife, Boat, and Law Enforcement Committee met on October 18, 2017 and called on Mr. David Whitehurst.

Mr. Whitehurst gave an update on the new Wildlife Management Area in Spotsylvania County. The Chair ask for a motion to approve of the naming the WMA. Dr. Mamie Parker made a motion, Ms. Chairwoman, I move that the Board name the new Wildlife Management Area in Spotsylvania County, Oakley Forest Wildlife Management Area. It was seconded by Mr. Boyd, Ayes: Claiborne, Spruill, Ball, Butterworth, Vincent, Boyd, Caudill, Parker, Dear, Brown.

Finance, Audit, & Compliance: The Chairwoman called on Mr. Leon Boyd, Chairman of the Finance, Audit, & Compliance Committee for a report. Mr. Boyd announced that the Finance, Audit, & Compliance Committee had met on October 18, 2017. Mr. Boyd called on Mr. Darin Moore.

Mr. Darin Moore presented the Preliminary Recommendations of APA Audit

After questions and comments, the Chairwoman thanked Mr. Moore for his presentation.

Mr. Darin Moore presented the FY 18 Budget to Actual.

After questions and comments, the Chairwoman thanked Mr. Moore for his presentation.

Mr. Darin Moore presented Go Outdoors Virginia Solution Updates.

After questions and comments, the Chairwoman thanked Mr. Moore for his presentation.

Education, Planning, & Outreach Committee: The Chairwoman called on Mr. Clayton Spruill, Chairman of the Education, Planning, and Outreach Committee for a report. Mr. Spruill announced that the Education, Planning, and Outreach Committee had met on October 18, 2017. Mr. Spruill called on Mr. Lee Walker.

Mr. Walker gave an update on the Outreach Division and gave an overview of all the programs that Department has to offer.

After questions and comments, the Chairwoman thanked Mr. Walker for his update.

Mr. Brian Moyer gave an update on R-3, Recruitment, Retention, and Reactivation.

After questions and comments, the Chairwoman thanked Mr. Moyer for his update.

Mr. Lee Walker called on Tom Guess to give Amendments to the Governance Manual & Nominations Committee Charter. Mr. Ryan Brown made a motion, Ms. Chairwoman, I move that the Board adopt the suggested technical amendments to the Governance Manual and the Charter of the Nominations Committee. It was seconded by Mr. Dear. Ayes: Claiborne, Spruill, Ball, Butterworth, Vincent, Boyd, Caudill, Parker, Dear, Brown

Closed Session: The Chairwoman called on Ms. Nicole Butterworth for the Closed Session Motion.

Madam Chair,

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, and for consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel; specifically, for consultation with counsel regarding the agency's legal authority to enter into a cooperative agreement to provide public shooting opportunities where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board, with respect to:

- (i) Real property located in: the counties of Accomack, Charles City, Gloucester, Nelson, and York counties.*

And finally, pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding:

- (i) The performance of the Director.*

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712 (F), the Board requests legal counsel, the Department Executive Director, the Deputy Director, the Bureau Director, the Real Property Manager, Mr. Brian Wilson and Mr. Ron Baker, as it believes their presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

It was seconded by Mr. Spruill. Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Brown, Parker, Vincent, Ball.

The Board went into Closed Session at 11:30 am

The Board meeting reconvened at 1:30 pm

The Board Chairwoman called on Mr. Dear for the reading of the Certification.

*Certification of Closed Meeting
October 18, 2017*

WHEREAS, the Board of Game and Inland Fisheries conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

It was seconded by Mr. Brown. Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Brown, Parker, Vincent, Ball

The Board Secretary conducted the following voice roll call vote:

Claiborne - Aye	Caudill - Aye
Spruill - Aye	Parker - Aye
Butterworth - Aye	Brown - Aye
Vincent - Aye	Dear -Aye
Boyd - Aye	Ball -Aye

The Chairwoman called on Mr. Ball for motions.

Motions presented from Closed Sessions:

Mr. Ball made a motion, Ms. Chairwoman, I move that the Board authorize the Director to proceed to acquire approximately 1,044+ acres land in Nelson County, Virginia, and such authorization shall be according to state and federal procedures. It was seconded by Mr. Brown.

Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Ball, Brown, Vincent; Nay: Parker

Mr. Ball made a motion, Ms. Chairwoman, I move that the Board authorize the Director to proceed to acquire by Gift approximately 2+ acres of land in Accomack County, Virginia and such authorization shall be according to state procedures. It was seconded by Mr. Spruill.

Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Ball, Brown, Parker, Vincent

Mr. Ball made a motion, Ms. Chairwoman, I move that the Board authorize the Director to acquire approximately 10+ acres of land in Charles City County, Virginia, and such acquisition shall be according to applicable state procedures. It was seconded by Mr. Dear.

Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Ball, Brown, Parker, Vincent

Mr. Ball made a motion, Ms. Chairwoman, I move that the Board authorize the Director to proceed to acquire approximately 601.7+ acres of land in York County, Virginia, and such authorization shall be according to state procedures. It was seconded by Mr. Boyd.

Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Ball, Brown, Parker, Vincent

Mr. Ball made a motion, Ms. Chairwoman, I move that the Board authorize the Director to proceed to acquire by Gift approximately 900+ acres of land in Gloucester County, Virginia, and such authorization shall be according to state procedures. It was seconded by Mr. Brown. Ayes: Claiborne, Boyd, Butterworth, Spruill, Dear, Caudill, Brown, Parker, Vincent, Ball

The Chairwoman called on the Director for his report.

Director's Report: The Director reported on the following items:

- Announced the Dedication of the Oakley Farms property on 11/29 – 1:00 pm – 1:45 pm Governor McAuliffe will be attending
- The Director called on Tom Guess to talk about eStore Wildlife Grants
- Pink markings on Law vehicles supporting Cancer awareness and Blaze Pink
- Lonnie Mathews death
- Employee Recognitions with Service awards
- Greentop Sporting Goods 70th Anniversary Expo

Chairwoman Report:

The Chairwoman added 1 additional meeting to the board meetings for 2018, May 30, 2018 for the Committee meetings and May 31, 2018 for the Board meeting.

The Chairwoman also changed the Committee and Board meetings from March 27-28, 2018 to April 11-12, 2018.

The Chairwoman asked if anyone had any comments or additional business.

Dr. Mamie Parker commended Director Duncan and staff for the “Pink” markings on the Law Enforcements vehicles for the Cancer awareness.

Mr. Ryan Brown commented on CWD and Hunting over Baited Fields and asked that the staff bring information to a Board meeting on these topics so Board members can be given updated information on these topics.

The Director called on Mr. Darin Moore to present a VITA award for the Department's new Brandt License System, Go Outdoors Virginia to Ms. Doreen Richmond, Project Manager for the Brandt License System.

The Chairwoman thanked everyone for attending the meeting and announced the next meeting will be Wednesday, January 17, 2018 at 9:00 am and adjourned the meeting at 2:15 pm.

Respectfully submitted,
Frances Boswell
/s/