

Final Board Meeting Minutes
Board of Game and Inland Fisheries
7870 Villa Park Drive
Henrico, Virginia 23228

October 20, 2016
9:00 am

Present: Mr. Bill Bolling, **Chairman**, Ms. Catherine Claiborne, **Vice Chairman**, Mr. Leon Boyd, Mr. Leon Turner, Mr. H. S. Caudill, Ms. Nicole Butterworth, Mr. Chuck Cunningham, Mr. Clayton Spruill, Ms. Esther Nizer; **Absent:** Mr. Watkins Abbitt, Mr. Douglas Dear; **Executive Director:** Mr. Robert W. "Bob" Duncan; **Senior Leadership Team:** Mr. Lee Walker, Mr. Gary Martel, Mr. Darin Moore, Mr. Tom Guess, Captain Clark Greene, Mr. Ryan Brown, Mr. David Whitehurst.

The Chairman opened the meeting at 9:00 am and welcomed everyone and noted for the record that a quorum was present for the meeting. Chairman Bill Bolling led the Pledge of Allegiance and Vice Chairwoman Ms. Catherine Claiborne read the mission statement. The Chairman announced there would be a closed session during the Board meeting.

Recognition of Employees and Others: Chairman Bill Bolling recognized and welcomed Ms. Esther Nizer as a new Board member and Mr. Douglas Dear, who was unable to attend the meeting and the re-appointment of Mr. Leon Boyd to the Board.

The Chairman called on the Director for recognitions.

The Director recognized Captain Clark Greene who presented the new 9th Basic Law Enforcement Academy to the Board.

The Director recognized Mr. Marty Farber from Legislative Services with a plaque for his retirement.

The Director called on Mr. David Whitehurst for recognitions. Mr. Whitehurst recognized:

- Aquatics Biologist of the Year – Brian Watson, Statewide Malacologist
- Terrestrial Biologist of the Year – Matt Knox, Deer Project Co-Leader
- West Point Boat Ramp Recognition – Ed Carr, Project Engineer
- New Employee in Bureau - Director of Aquatic Science & Policy – Dr. Michael Bednarski

Approval of the August 18, 2016 Board Meeting Minutes:

The minutes of the August 18, 2016 Board meeting have been distributed and posted to the website for review. The Chairman called for a motion to approve the minutes. Mr. Cunningham made a motion to approve the August 18, 2016 Board minutes as submitted. It was seconded by Mr. Caudill. Ayes: Bolling, Claiborne, Turner, Boyd, Caudill, Butterworth, Cunningham, Spruill, Nizer.

Public Comments – Non Agenda Items: The Chairman called for Public comments for Non-Agenda items.

- Mr. Braxton G. Bell of Midlothian, VA spoke regarding Big Woods WMA
- Mr. Wilmer Stoneman of Richmond, VA spoke regarding Bear
- Delegate Scott Lingamfelter of Prince William, VA spoke regarding:
 - Duck Season
 - Tree Stand Harness
 - Feeding Deer in urban areas
 - Better management of Deer in National Forest
 - Hunter Safety Classes for Hunters who never had to take the course
 - Chamber Guard
 - Natural Resources Caucus

Committee Meeting Reports:

Wildlife, Boat, and Law Enforcement Committee:

The Chairman called on Ms. Butterworth for a report of the Wildlife, Boat, and Law Enforcement Committee meeting on October 19, 2016. Ms. Butterworth referred to Mr. David Whitehurst for a report of the Wildlife, Boat, and Law Enforcement Committee meeting on October 19, 2016.

Mr. Whitehurst reported that speakers attended the Wildlife, Boat and Law Enforcement Committee Meeting and spoke regarding the Spotsylvania County Lake Anna Boating Resolution.

Mr. Whitehurst reported that Mr. Matt Knox and Dr. Megan Kirchgessner gave a presentation on Historical perspectives and Emerging Issues on Deer Management and Mr. Ryan Brown had given an update on the Wildlife, Boat, and Law Enforcement Charter.

Captain Clark Greene gave a Law Update about the Compensation Plan, reported that Law Enforcement was given accreditation by NASBLA, that the 9th Law Enforcement Academy was in full swing, and the Major promotions interviews were coming up next week.

Mr. Whitehurst reported from the Bureau about the scoping period for Wildlife Regulation Review Period, Staff Hirings, Purchase of Westavelt Tract, Fish Hatchery Update, re-entry of the Mad Tom Fish, Timber sales, Trout Stocking, Statewide Boating Access, Fox Hound Training Season.

Charter Update: Mr. Ryan Brown gave a presentation to the Board on updating the Wildlife, Boat, and Law Enforcement Charter.

Ms. Butterworth made a motion, Mr. Chairman, I move that the Board endorse the Wildlife, Boat, & Law Enforcement Charter change. It was seconded by Mr. Boyd. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer.

The Chairman thanked Mr. Whitehurst and Mr. Brown for their presentations and updates.

The Chairman called on the speakers who had attended the Board meeting on behalf of the Spotsylvania County, Lake Anna Boating Resolution.

- Mr. Andy Latham of Mechanicsville, VA spoke regarding the Spotsylvania County Resolution
- Mr. Jon Shields of Manassas, VA spoke regarding the Spotsylvania County Resolution
- Mr. Doug Smith of Louisa, VA spoke regarding the Spotsylvania County Resolution
- Mr. Brad Kirby of Orange, VA spoke regarding the Spotsylvania County Resolution
- Mr. Greg Cebula of Spotsylvania, VA spoke regarding the Spotsylvania County Resolution
- Ms. Ann Heidig of Bumpass, VA spoke regarding the Spotsylvania County Resolution
- Mr. John Liebsch of Mineral, VA spoke regarding the Spotsylvania County Resolution
- Mr. Allan Lassiter of Mineral, VA spoke regarding the Spotsylvania County Resolution

The Chairman thanked the group who had come to speak and explained the process would need to go through the Administrative Process Act before the Board could take any action.

Finance, Planning, and Outreach Committee:

The Chairman called on Ms. Catherine Claiborne to report on the September 27, 2016 Finance, Planning, and Outreach Committee. Ms. Claiborne reported that Mr. Darin Moore gave the FY 16 Year End Report, (July 1, 2015 to June 30, 2016) and the FY 17 Budget to Actual (July 1, 2016 to Present). Ms. Claiborne reported they had Updates on the State and Federal Audits and that Mr. Moore had updated the committee on system changes and policy updates pertaining to Budgeting, Purchasing, Accounting, Grant Management and Time accounting with new systems, Cardinal, eVA, Bank of America/Works, and TAL.

Ms. Claiborne called on Mr. Darin Moore for a Go Outdoor Virginia Update and a Financial Status Update to the Board.

The Chairman thanked Ms. Claiborne and Mr. Moore for their updates.

Education, Planning, and Outreach Committee:

The Chairman called on Mr. Chuck Cunningham to report on the September 27, 2016 Education, Planning, and Outreach Committee. Mr. Cunningham reported that the Education, Planning, and Outreach Committee had met and Mr. Walker discussed the RBFF/DGIF Boat Registration Renewal Marketing Campaign and gave a Media Services Report. Mr. Chris Dunnivant presented the DGIF Vision, Mission and Goal Statement.

Mr. Cunningham called on Mr. Chris Dunnivant to give presentation on the DGIF Vision, Mission and Goal Statement to the Board and asked for a vote of Approval.

Mr. Cunningham made a motion, Mr. Chairman, I move that the board adopt the DGIF Vision, Mission and Goal Statement. Ms. Claiborne seconded the motion. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer.

Closed Session: The Chairman called for a motion to move into Closed Session.

Ms. Nizer read the Closed Session Motion.

Closed Meeting Motion
October 20, 2016

Mr. Chairman,

I move that the Board go into a closed meeting pursuant to Section 2.2-3711.A.3 of the Code of Virginia for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board, with respect to:

- (i) Real property located in Appomattox, Buchanan, Rockbridge, Spotsylvania, Roanoke, New Kent, Bath, James City, Carroll, Pittsylvania, Fluvanna, Accomack, Buckingham, King and Queen, Caroline, Culpeper, Wythe, and Sussex counties.

Secondly, pursuant to Section 2.2-3711.A.1 of the Code of Virginia for discussion or consideration of employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Department of Game and Inland Fisheries specifically regarding:

- (i) The performance of the Director.

This closed meeting will be attended only by members of the Board. However, pursuant to Section 2.2-3712(F), the Board requests counsel, the Department Director, the Deputy Director, the Legislative and Policy Manager, the Bureau Director, the Real Property Manager, and the Assistant Real Property Manager to also attend this meeting, as it believes their presence will reasonably aid the Board in its consideration of topics that are the subject of the meeting.

It was seconded by Ms. Claiborne. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer

The Board went into Closed Session at 12:00 noon.

The Board reconvened at 2:00 pm.

The Chairman, Bill Bolling read the Certification of Closed Meeting

*Certification of Closed Meeting
October 20, 2016*

WHEREAS, the Board of Game and Inland Fisheries conducted a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712.D of the Code requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Game and Inland Fisheries hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board.

It was seconded by Ms. Claiborne. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer

The Board Secretary conducted the following voice roll call vote:

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| Ms. Claiborne | Mr. Boyd |
| Mr. Spruill | Mr. Caudill |
| Mr. Bolling | Mr. Cunningham |
| Ms. Butterworth | Ms. Nizer |
| Mr. Turner | |

Motions from the Closed Sessions: The Chairman called on Ms. Claiborne to make three land motions from the Closed Session.

Mr. Chairman, I move that the Board authorize the Director to accept the gift of approximately 82.5 acres of land in Rockbridge County, Virginia and such acquisition by gift shall be according to applicable state procedures. It was seconded by Mr. Cunningham. Ayes: Bolling, Claiborne, Boyd , Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer

Mr. Chairman, I move that the Board authorize the Director to proceed to acquire approximately 107 acres of land in Appomattox County, Virginia and such authorization shall be

according to applicable state procedures. It was seconded by Mr. Cunningham. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer

Mr. Chairman, I move that the Board authorize the Director to proceed to acquire approximately 755.38 acres of land in Buchanan County, Virginia, and such authorization shall be according to state procedures. It was seconded by Mr. Cunningham. Ayes: Bolling, Claiborne, Boyd, Turner, Caudill, Butterworth, Cunningham, Spruill, Nizer

Director's Report: The Director reported on the following items:

- Monumental Mills Dam
- High Hazard Dams Update (Remote monitoring)
- Thanked staff for efforts in preparation of Hurricane Matthew
- Fitness Room update
- One Way Viewing Glass for protection of employees

Chairman's Report: The Chairman asked for an additional Business or comments and announced the next Board meeting will be Wednesday, January 11, 2017 at 9:00 am and adjourned the meeting at 2:30 pm.

Respectfully submitted,

Frances Boswell
/s/