

AGENDA

Board of Wildlife Resources
Finance, Audit, and Compliance Committee
7870 Villa Park Drive
Henrico, Virginia 23228

January 19, 2022
1:00 pm

Committee Members: Mr. G. K. Washington, Chair, Ms. Catherine Claiborne, Mr. Frank Adams, Mr. John Daniel, Ms. Karen Terwilliger

DWR Staff Liaison: Mr. Darin Moore

1. Call to Order and Welcome
Mr. G. K. Washington
2. Approval of the October 27, 2021 Meeting Minutes **Final Action**
Mr. G. K. Washington
3. Public Comments – Non Agenda Items
Mr. G. K. Washington
4. Second Quarter/Mid-Year Finance Report for Fiscal Year 2021-2022
Mr. Darin Moore
5. General Assembly Update: Biennial Budget Impacts for DWR
Mr. Darin Moore
6. Director's Report
Mr. Ryan Brown
7. Chairman's Report
Mr. G.K. Washington
8. Additional Business/Comments
Mr. G. K. Washington

9. Next Meeting Date: Wednesday, March 23, 2022
Mr. G. K. Washington

10. Adjournment
Mr. G. K. Washington

Draft Meeting Minutes

Finance, Audit, and Compliance Committee
Board of Wildlife Resources
7870 Villa Park Drive, Board Room
Richmond, Virginia 23228

October 27, 2021
1:00 pm

Present: Mr. G. K. Washington, **Chair**, Ms. Karen Terwilliger; Ms. Catherine Claiborne;
Absent: Mr. Frank Adams, Mr. John Daniel, **Board Members in attendance:** Mr. Brian Vincent/Virtual, Mr. Leon Boyd, Mr. Rovelle Brown; **Executive Director:** Mr. Ryan Brown;
Director's Working Group: Ms. Becky Gwynn, Mr. Darin Moore, Ms. Paige Pearson, Mr. Brian Moyer.

The Chair called on the Board Secretary for a Roll-Call Vote of Members present. Mr. Brian Vincent/Virtual, Mr. Leon Boyd, Mr. Rovelle Brown, Mr. G. K. Washington, Ms. Karen Terwilliger, Ms. Catherine Claiborne.

The Committee Chair welcomed everyone and call the meeting to order at 1:00 pm. The Chair noted for the record that a quorum was present for the meeting.

Approval of the May 20, 2021 and August 18, 2021 Meeting Minutes: The Chair called for a motion for the May 20, 2021 and the August 18, 2021 meeting minutes. Ms. Claiborne made a motion to approve the May 20, 2021 and the August 18, 2021 Committee meeting minutes. Ms. Terwilliger seconded the motion.

The Board Secretary took a Roll-Call Vote: Ayes: G. K. Washington, Catherine Claiborne, and Karen Terwilliger.

Public Comments- Non-Agenda Items: The Chair called for Public Comments, hearing none, he moved on with the Agenda.

First Quarter Finance Report for Fiscal Year 2021-2022: The Chair called on Mr. Darin Moore for a report.

Mr. Moore gave a report on the First Quarter Finance Report for FY 2021-2022.

After discussion and comments, the Chair thanked Mr. Moore for his report.

Biennial Budget/Legislative Update: The Chair called on Mr. Darin Moore for a Biennial Budget and Legislative Update.

Mr. Moore gave an Update on the Biennial Budget and a Legislative Update.

After comments and questions, the Chair thanked Mr. Moore for his update.

Accounting Section Update: The Chair called on Mr. Darin Moore for an update on the Accounting Section

Mr. Moore presented staff from the Accounting Section who handled Accounts Payable, Accounts Receivable, Travel/Expense, Fixed Assets, Grant Accounting, and Payroll.

After comments and questions, the Chair thanked Mr. Moore for his report.

Director's Report: The Chair called on Mr. Ryan Brown for the Director's Report.

The Director reported:

- Complimented the Accounting Staff for all the day to day work they handle for the agency.

Chair's Report: The Chair thanked everyone for attending the Finance, Audit, and Compliance Committee Meeting and thanked Mr. Moore for his updates and presentations. The Chair also wanted to commend the accounting staff for their day to day work in keeping up with the accounting of the department.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting would be Wednesday, January 19, 2021. The meeting was adjourned at 1:50 pm.

Respectfully submitted,

Frances Boswell

/s/