

Teleconference/Virtual meeting

AGENDA

Board of Wildlife Resources
Law Enforcement Committee
7870 Villa Park Drive, Board Room
Henrico, Virginia 23228

January 20, 2021
12:30 pm

Committee Members: Mr. G. K. Washington, Chair, Mr. John Daniel, II, Mr. Brian Vincent

DWR Staff Liaison: Colonel John Cobb

1. Call to Order and Welcome
Mr. G. K. Washington

This meeting is proceeding under Item 4-0.01, subsection G of the Appropriation Act and section 2.2-3708.2 of the Code of Virginia. It is being held by electronic communication, as the COVID-19 virus has made a physical meeting of the Committee impracticable. This emergency imposed by COVID-19 is observed by Executive Orders 51, 53, and 55 issued by the Governor of Virginia. The Committee's actions today shall be solely limited to those matters included on the agenda; there is no public comment on non-agenda items. All of these proposed actions are statutorily required or necessary to continue operations and discharge lawful purposes, duties, and responsibilities of the Board.

(Call on Frances Boswell for a Roll Call Vote of Members Present)

2. Approval of September 22, 2020 Meeting Minutes ***Final Action***
Mr. G. K. Washington (Call on Frances Boswell for Roll Call Vote)
3. Public Comment – Non-Agenda Item
Mr. G. K. Washington

4. Top 10 Priorities for Law Enforcement for 1st Quarter of 2021
Colonel John Cobb
5. Operations Update
Major Scott Naff
6. Director's Report
Mr. Ryan Brown
7. Chair's Report
Mr. G. K. Washington
8. Additional Business/Comments
Mr. G. K. Washington
9. Next Meeting Date: To Be Determined
Mr. G. K. Washington
10. Adjournment
Mr. G. K. Washington

Teleconference/Virtual

DRAFT Meeting Minutes
Law Enforcement Committee
Board of Wildlife Resources
7870 Villa Park Drive, Board Room
Richmond, Virginia 23228

September 22, 2020
3:00 pm

Present: Mr. G. K. Washington, **Chair**, Mr. Brian Vincent; **Absent:** Mr. John Daniel; **Board Members in attendance:** Mr. Leon Boyd, Ms. Catherine Claiborne; **Executive Director:** Mr. Ryan J. Brown; **Director's Working Group:** Mr. Gary Martel, Mr. Darin Moore, Mr. Lee Walker, Dr. Gray Anderson, Ms. Paige Pearson, Mr. George Braxton, Major Scott Naff, Major Bryan Young.

The Committee Chair called the Virtual meeting to order at 3:00 pm and welcomed everyone to the meeting. The Chair noted for the record that a quorum was present for the meeting. The Chair read the meeting proceeding under Item 4-0.01.

The Board Secretary called a Roll Call Vote for attendance of Board members. G. K. Washington, Brian Vincent, Leon Boyd, Catherine Claiborne.

Meeting Minutes: The minutes of the January 22, 2020 minutes have been distributed and posted to the website for review. The Chair called for a motion to approve the minutes. The Board Secretary took a roll call vote. Ayes: Washington and Vincent.

Accreditation Presentation: The Chair called on Lt. Rob Ham for a presentation.

Lt. Rob Ham presented a Law Enforcement Accreditation update.

After comments and questions, the Chair thanked Lt. Ham for his presentation.

Administration Update: The Chair called on Major Bryan Young for an update.

Major Bryan Young gave an Administrative Update:

- Followed up on the Accreditation update
- Update on the Dispatch Center
- Academy update
- CPO's are back in training

After comments and questions, the Chair thanked Major Young for his update.

Elk Enforcement Opportunities/Challenges: The Chair call on Lt. Jason Culbertson and CPO Matt Arnold for a presentation.

Lt. Jason Culbertson and CPO Matt Arnold presented the Elk Enforcement Opportunities/Challenges.

After comments and questions, the Chair thanked Lt. Culbertson and CPO Matt Arnold for their presentation.

Operation Update: The Chair called on Major Scott Naff for an Update.

- Outreach in the Community
- CPO's gearing up for Hunting Season
- Boat Theft and Fraud National Award
- AFWA award to Sgt. Dan Hall

After comments and questions, the Chair thanked Major Naff for his Update.

Director's Report: The Chair called on Executive Director Ryan Brown for his report.

Director Brown reported on:

- Thanked the Law Enforcement Officers for their presentations today
- Gave an update on the hiring for the Colonel position
- Announced that the positions for Sargent vacancy's had been approved
- Congratulated Sgt. Dan Hall on his National award from AFWA
- Congratulated the Boat Theft and Fraud Team on their National award
- Working on officer recruitment

Chair's Report: The Chair commended the law staff and agency on the recent awards and how amazing it is for all the awards and accomplishments the agency has received. The Chair thanked Board member Leon Boyd for hosting the Law Committee meeting in Vansant. The Chair asked if there were any additional comments and announced the next meeting date will be announced at a later date and adjourned the meeting at 4:40 pm

Respectfully submitted,

Frances Boswell
/s/



Law Enforcement Top 10 Priorities (1st Quarter 2021) – Team Members

I. Implementation of the VCP Career Progression Program (CPP)

- Funding has been appropriated; currently at DHRM for final review and approval
- Team Lead – Rick Perry
- Other Project Members – Col. Cobb, Darin Moore and Bill Brenzovich

II. Implementation of the Leadership Development Continuum (LDC)

- Received LDP Applications for that portion of continuum
- LDC Instruction Team working on lesson plans for Basic/New Supervisor Classes
- Team Lead – Kim Lettner (LDC Steering Committee Chair)
- Other LDC Steering Committee Members – Lt. Murray, Sgt. Ferguson, CPO Landers and CPO Palmisano; as well as Rick Perry and Bobby Mawyer
- Other LDC Instructors – Sgt. Goszka, Sgt. Slaughter, K-9 Officer Howald, K-9 Officer Patrillo, CPO Chittum, CPO Routon and CPO Wilson

III. Continue Advancement to VLEPSC Accreditation by 4th Quarter of 2021

- Starting Mock Assessments, including on General Orders
- Finalizing Evidence Storage Solutions and New Accountability Standards
- Team Lead – Lt. Ham
- Other Project Members – CPO Landers; Bobby Mawyer as well as Region Lieutenants: Shuler, Funkhouser, Culbertson and Warren and Lt. Murray

IV. Complete CPO Recruitment and Begin Selection Process (24 positions)

- Final Preparations for NOV to go out on or about February 1st
- Making concerted efforts to recruit our most Diverse CPO Class to date
- Team Leaders – Col. Cobb, George Braxton and Rebecca Lane
- Other Project Members – Capt. Robinson, Lt. Murray, Sgt. Hill, Sgt. Fariss and Sgt. Kopelove, including all CPO's and Law Enforcement Staff as Recruiters

V. Create and Finalize the Law Budget for Fiscal Year 2021-22

- Major Young retiring with most of the institutional knowledge of the HQ Budget
- Team Lead – Capt. Fisher

Department of Wildlife Resources
VIRGINIA CONSERVATION POLICE

- Other Project Members – Col. Cobb and Region Lieutenants: Shuler, Funkhouser, Culbertson and Warren
- Other Key Personnel – Lt. Travis, Lt. Ham, Sgt. Bell, Robert Schmidt, Karen Winn and Stan Ripley

VI. Propose Recommendations for LE Command Structure - Supervisor Level

- Possible Addition of Another Level of Field Supervision
- Team Lead – Lt. Shuler
- Other Project Members – Sgt's Brewer, Slaughter, Koloda and Williams

VII. Complete Vacant District Sergeant Promotional Process

- Select the District Sergeants for D-16, D-24, D-42, D-45 and D-46
- Team Lead – Lt. Shuler
- Interview Panel Law Members – Lt. Culbertson, Lt. Ham, Sgt. Woodruff, Sgt. Garvis, Sgt. Hill and Rick Perry

VIII. Complete both of the Vacant Major Position Promotional Processes

- Select the Professional Standards Manager and Support Services Manager
- Team Lead – Col. Cobb
- Other Interview Panel Law Members – Rick Perry, Bobby Mawyer and Kim Lettner

IX. Complete Nomination and Selection of Recognition Awards for 2020

- Select CPO/Boating/Communications Officer OTY and other award recipients
- Follow the process outlined in the VCP Recognition and Engagement Handbook
- Team Lead – Lt. Murray
- Officer OTY Peer Selection Awards Panel – to be determined by January 26
- O.P.S. Professionalism Decree – Members of the O.P.S. Advisory Council
- Event Recognition Review Panel – to be determined by February 5

X. Improve Dam EAP's and Wildlife Response with Other Divisions

- Reduce Officer Safety Concerns and Improve Quality of Public Service
- Review and Re-write related Protocols/SOP's that contain a joint response
- Team Lead – Major Naff
- Other Project Team Law Members – Lt. Ham, Sgt. Bell and Rick Perry