

Teleconference and Virtual

Draft Meeting Minutes

Finance, Audit, and Compliance Committee  
Board of Wildlife Resources  
7870 Villa Park Drive, Board Room  
Richmond, Virginia 23228

May 20, 2021  
1:00 pm

**Present:** Mr. Brian Vincent, **Chair**, Dr. Mamie Parker; Mr. Rovel Brown; Mr. Tom Sadler;  
**Board Members in attendance:** Mr. G. K. Washington; **Executive Director:** Mr. Ryan Brown;  
**Director's Working Group:** Mr. Gary Martel, Ms. Becky Gwynn, Mr. Darin Moore, Dr. Mike Bednarski, and Ms. Paige Pearson, Colonel John Cobb

The Committee Chair welcomed everyone and call the Virtual meeting to order at 1:00 pm. The Chair noted for the record that a quorum was present for the meeting.

The Chair read the meeting procedure notice.

This meeting is proceeding under Item 4-0.01; subsection G of the Appropriation Act and sections 2.2-3708.2 of the Code of Virginia. It is being held by electronic communication, as the COVID-19 virus has made a physical meeting of the Committee impracticable. This emergency imposed by COVID-19 is observed by Executive Orders issued by the Governor of Virginia. The Board's actions today shall be solely limited to those matters included on the agenda; all of these proposed actions are statutorily required or necessary to continue operations and discharge lawful purposes, duties, and responsibilities of the Board.

The Chair called on the Board Secretary for a Roll Call Vote: Ayes: Vincent, Parker, Brown, Sadler and Washington.

**Approval of the March 16, 2021, Meeting Minutes:** The Chair called for a motion to approve the minutes of the March 16, 2021 Finance, Audit, and Compliance Committee meeting. Mr. Sadler made a motion to approve the minutes of the March 16, 2021 Committee meeting. Mr. Brown seconded the motion.

The Board Secretary called the roll. Ayes: Vincent, Parker, Brown, Sadler

**Public Comments- Non Agenda Items:** The Chair called for Public Comments, hearing none, he moved on with the Agenda.

**FY 21- Third Quarter Financial Report:** The Chair called on Mr. Darin Moore for a report.

Mr. Moore gave a report on the Agency's finances for the Third Quarter of the Fiscal Year.

After discussion and comments, the Chair thanked Mr. Moore for his report.

**FY22 Budget Proposal: Operating and Capital:** The Chair called on Mr. Darin Moore to present to the 2021-2022 Budget.

Mr. Moore presented the 2021-2022 Operating and Capital Budget.

After comments and questions, the Chair thanked Mr. Moore for his presentation.

The Chair called for a motion. Mr. Brown made a motion, Mr. Chair, I move that the Finance, Audit, and Compliance Committee recommend adoption to the Board of the FY22 Operating Budget and Capital Budget, as presented. It was seconded by Mr. Vincent.

Ayes: Vincent, Parker, Brown, Sadler

**Federal Audit Update:**

The Chair called on Mr. Darin Moore for an update.

Mr. Moore gave an update on the Completed Federal Audit.

After discussion and comments, the Chair thanked Mr. Moore for his update.

**Director's Report:** The Chair called on Mr. Ryan Brown for the Director's Report.

The Director reported:

- Thanked Mr. Moore and the whole Budget TEAM for their work and efforts putting together the Budget.

**Chair's Report:** The Chair thanked everyone for attending the Finance, Audit, and Compliance Committee Meeting and thanked staff for their work on all the excellent presentations.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting would be determined. The meeting was adjourned at 2:15 am.

Respectfully submitted,

Frances Boswell

/s/