

Draft Meeting Minutes

Finance, Audit, and Compliance Committee
Board of Wildlife Resources
7870 Villa Park Drive, Board Room
Richmond, Virginia 23228

August 18, 2021
1:00 pm

Present: Mr. G. K. Washington, **Chair**, Ms. Karen Terwilliger; **Absent:** Catherine Claiborne, Frank Adams, John Daniel, **Board Members in attendance:** Mr. Brian Vincent, Mr. Tom Sadler/Virtual, Mr. Leon Boyd, **Executive Director:** Mr. Ryan Brown; **Director's Working Group:** Ms. Becky Gwynn, Mr. Darin Moore, Mr. Tom Guess, Mr. Gray Anderson and Ms. Paige Pearson.

The Committee Chair welcomed everyone and call the meeting to order at 1:00 pm. The Chair noted for the record that a quorum was not present for the meeting.

The Chair called on the Board Secretary for a Roll Call Vote of Board members present: Ayes: Vincent, Sadler/Virtual and Washington, Terwilliger, Boyd

Approval of the May 20, 2021 Meeting Minutes: The Chair announced there was not a quorum present to approve the minutes of the May 20, 2021 Committee meeting.

Public Comments- Non-Agenda Items: The Chair called for Public Comments, hearing none, he moved on with the Agenda.

Annual Finance Report for FY 2021: The Chair called on Mr. Darin Moore for a report.

Mr. Moore gave a report on the Annual Finance Report for FY 2021.

After discussion and comments, the Chair thanked Mr. Moore for his report.

Federal Audit Update: The Chair called on Mr. Darin Moore for an Update on the Federal Audit.

Mr. Moore gave an Update on the completed Federal Audit.

After comments and questions, the Chair thanked Mr. Moore for his update.

New Normal Employee Survey Report: The Chair called on Mr. Darin Moore for a report on New Normal Employee Survey.

Mr. Moore gave the results of the “New Normal Employee Survey” the Department had sent out to employees.

After comments and questions, the Chair thanked Mr. Moore for his report.

Director’s Report: The Chair called on Mr. Ryan Brown for the Director’s Report.

The Director reported:

- Thanked all IT staff for their continued support and behind the scenes work they have provided during the COVID period.
- Proud of the Excellent Federal Audit
- Agency received more HB38 money this year than usual

Chair’s Report: The Chair thanked everyone for attending the Finance, Audit, and Compliance Committee Meeting and thanked Mr. Moore for his updates and presentations. The Chair also wanted to thank the IT Staff for their help and work during all the WebEx meetings and were always there to handle any issues quickly.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting would be determined. The meeting was adjourned at 2:20 pm.

Respectfully submitted,

Frances Boswell
/s/