

Teleconference and Virtual

Final Meeting Minutes

Finance, Audit, and Compliance Committee
Board of Wildlife Resources
7870 Villa Park Drive, Board Room
Richmond, Virginia 23228

October 8, 2020
2:00 pm

Present: Mr. Brian Vincent, **Chair**, Mr. Douglas Dear, Mr. Tom Sadler; **Absent:** Dr. Mamie Parker; **Board Members in attendance:** Mr. John Daniel, Mr. G. K. Washington; **Executive Director:** Mr. Ryan Brown; **Director's Working Group:** Mr. Lee Walker, Mr. Gary Martel, Mr. Darin Moore, Major Scott Naff, Dr. Mike Bednarski, and Ms. Paige Pearson

The Committee Chair welcomed everyone and call the meeting to order at 2:00 pm. The Chair noted for the record that a quorum was present for the meeting.

This meeting is proceeding under Item 4-0.01, subsection G of the Appropriation Act and sections 2.2-3708.2 of the Code of Virginia. It is being held by electronic communication, as the COVID-19 virus has made a physical meeting of the Committee impracticable. This emergency imposed by COVID-19 is observed by Executive Orders 51, 53, and 55 issued by the Governor of Virginia. The Board's actions today shall be solely limited to those matters included on the agenda; there is no public comment on non-agenda items. All of these proposed actions are statutorily required or necessary to continue operations and discharge lawful purposes, duties, and responsibilities of the Board.

The Chair called on the Board Secretary for a Roll Call Vote: Ayes: Daniel, Washington, Vincent, Dear, Sadler

Approval of the January 22, 2020 Meeting Minutes: The Chair called for a motion to approve the minutes of the January 22, 2020 Finance, Audit, and Compliance Committee meeting. Mr. Dear made a motion to approve the minutes of the January 22, 2020 Committee meeting. Mr. Sadler seconded the motion. The Board Secretary called the roll. Ayes: Vincent, Sadler, Dear

Sales Data and Customer Trends: Who, What, Where, How, and When: The Chair called on Mr. Darin Moore for a Presentation.

Mr. Darin Moore gave an update on Sales Data and Customer Trends through License Sales.

After discussion and comments, the Chair thanked Mr. Moore for his Presentation.

Information Technology Operations and Support: COVID-19 Response: The Chair called on Mr. Darin Moore for a presentation.

Mr. Darin Moore presented a presentation on Information Technology Operations and Support: COVID-19 Response.

After discussion and comments, the Chair thanked Mr. Moore for his presentation.

Director's Report: The Chair called on Mr. Ryan Brown for the Director's Report.

The Director reported:

The Director thanked the IT staff for all of their efforts during COVID-19 with all of the IT efforts that have gone into making a smooth transition for staff that are teleworking.

Chair's Report: The Chair thanked everyone for attending the Finance, Audit, and Compliance Committee Meeting and thanked staff for their work on all the presentations.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting will be determined. The meeting was adjourned at 3:15 pm

Respectfully submitted,

Frances Boswell
/s/