

# AGENDA

Board of Wildlife Resources  
Finance, Audit, and Compliance Committee  
7870 Villa Park Drive  
Henrico, Virginia 23228

October 18, 2022  
1:00 pm

Committee Members: Mr. Tom Sadler, Chair, Ms. Tammy Jo Grimes, Mr. Jon Cooper, Mr. Leon Boyd (alternate)

DWR Staff Liaison: Mr. Darin Moore

1. Call to Order and Welcome  
Mr. Tom Sadler
2. Approval of the August 17, 2022 Meeting Minutes **Final Action**  
Mr. Tom Sadler
3. Public Comments – Non Agenda Items  
Mr. Tom Sadler
4. FY2023 First Quarter Finance Report  
Mr. Darin Moore
5. Budget Proposals for FY 2023 and General Assembly  
Mr. Darin Moore
6. Agency Dams Update  
Mr. John Kirk
7. Director's Report  
Mr. Ryan Brown
8. Chairman's Report  
Mr. Tom Sadler

9. Additional Business/Comments  
Mr. Tom Sadler

10. Next Meeting Date: January 18, 2023  
Mr. Tom Sadler

11. Adjournment  
Mr. Tom Sadler

Draft Meeting Minutes

Finance, Audit, and Compliance Committee  
Board of Wildlife Resources  
7870 Villa Park Drive, Board Room  
Richmond, Virginia 23228

August 17, 2022

1:00 pm

**Present:** Mr. Tom Sadler, **Chair**, Ms. Tammy Grimes, Mr. Jon Cooper, Mr. Leon Boyd; **Board Members in attendance:** Mr. G. K. Washington, and Mr. John Daniel; **Executive Director:** Mr. Ryan Brown; **Deputy Directors:** Ms. Becky Gwynn and Mr. Gary Martel; **Director's Working Group:** Mr. Darin Moore, Ms. Paige Pearson, Ms. Stacey Brown, Dr. Mike Bednarski, Mr. Bob Smet, Mr. Paul Kugelman.

The Committee Chair welcomed everyone and call the meeting to order at 1:00 pm. The Chair noted for the record that a quorum was present for the meeting.

**Approval of the May 18, 2022 Meeting Minutes:** The Chair called for a motion for the May 18, 2022 meeting minutes. Ms. Tammy Grimes made a motion to approve the May 18, 2022 committee meeting minutes. Mr. Cooper seconded the motion.

Ayes: Tom Sadler, Tammy Grimes, Jon Cooper.

**Public Comments- Non-Agenda Items:** The Chair called for Public Comments, hearing none, he moved on with the Agenda.

**FY22 Annual Finance Report:** The Chair called on Mr. Darin Moore for an update.

Mr. Moore gave a FY22 Annual Finance l Report.

After discussion and comments, the Chair thanked Mr. Moore for his update.

**FY23 Budget Approval Update:** The Chair called on Mr. Darin Moore for an Update.

Mr. Darin Moore presented the FY23 Budget Approval Update.

After discussion and comments, the Chair thanked Mr. Moore for his update.

**Internal Audit Charter:** The Chair called on Mr. Darin Moore for an update.

Mr. Moore presented the Internal Audit Charter.

After comments and questions, the Chair thanked Mr. Moore for his update.

**Internal Audit Plan FY-2023:** The Chair called on Mr. Darin Moore to present an Update.

Mr. Moore presented an update on the Internal Audit Plan for FY 2023.

After comments and questions, the Chair thanked Mr. Moore for his update.

The Chair called for a motion, Tammy Grimes made a motion, Mr. Chair I move to approve forwarding the Internal Audit Charter and the Internal Audit Plan for FY-2023 to the full Board for approval. It was seconded by Mr. Cooper. Ayes: Tom Sadler, Tammy Grimes, Jon Cooper

**Director's Report:** The Chair called on Director Ryan Brown for the Director's Report.

The Director reported:

- Praised Mr. Moore for his efforts and the Planning and Finance Division for all the work that is done.

After comments and questions, the Chair thanked Director Brown for his report.

**Chair's Report:**

The Chair appreciates the work of the Mr. Darin Moore and his group and is always looking for ways to get more revenues and hope to receive RAWA money.

The Chair asked if anyone had any additional comments or business, hearing none, he announced the next Finance, Audit, and Compliance meeting would be Tuesday, October 18, 2022. The meeting was adjourned at 1:35 pm.

Respectfully submitted,

Frances Boswell

/s/