

FINAL Meeting Minutes

Education, Planning, and Outreach Committee
Board of Game and Inland Fisheries
7870 Villa Park Drive, Board Room
Henrico, VA 23228

October 23, 2019
3:00 pm

Present: Ms. Karen Terwilliger, **Chair**, Ms. Catherine Claiborne; **Board Members in attendance:** Mr. Leon Boyd, Mr. John Daniel, and Dr. Mamie Parker; **Executive Director:** Mr. Ryan Brown; **Director's Working Group:** Mr. Darin Moore, Mr. Tom Guess, Mr. Lee Walker, Mr. Gary Martel and Dr. Gray Anderson, Major Bryan Young, Major Scott Naff.

The Committee Chair called the committee meeting to order at 3:00 pm, welcomed everyone, and noted for the record a quorum was present for the meeting.

Approval of the August 21, 2019 Meeting Minutes: The Chair called for a motion to approve the minutes of the August 21, 2019 meeting. Ms. Claiborne made a motion to approve the minutes of the August 21, 2019 meeting. Ms. Terwilliger seconded the motion. Ayes: Terwilliger and Claiborne

Public Comments — Non-Agenda Items: The Chair called for Non –Agenda items, hearing none she continued with the Agenda.

Outreach Mission and Vision Update: The Chair called on Mr. Lee Walker for an Outreach Update.

Mr. Lee Walker presented the Mission and Vision Statement for Outreach. He spoke about the 2nd date for the Free Fishing Days and the events the Department held in conjunction and well they were attended and were supported by staff from all divisions.

After discussion and comments, the Chair thanked Mr. Walker for his update.

CWF and Internship Update: The Chair called on Ms. Estella Randolph

Ms. Estella Randolph, Volunteer Administrator for the Wildlife Internship Network Program gave a presentation and overview of how the Internship Network works and how to work in the Internship program.

Law Enforcement Outreach Update: The Chair called on Major Scott Naff.

Major Scott Naff introduced Ms. Kristin Harris, Executive Director of the Susan G. Komen Breast Cancer for the Cure Foundation and the Department's Partnership with Susan G. Komen.

CPO's told how the "Pink" markings on the patrol vehicles created interest in the breast cancer awareness.

Ms. Harris gave an overview of the Susan G. Komen Foundation and thanked our agency for promoting the "PINK" markings on our patrol vehicles to support the Susan G. Komen Foundation.

Amendments to Board Governance Manual and Charters: The Chair called on Mr. Tom Guess.

Mr. Guess spoke regarding the 3 year review amendments to the Governance Manual and also creating a New Committee, called the Law Enforcement Committee and gave the purpose, composition, and responsibilities and the meeting requirements.

After discussion and questions, the Chair thanked Mr. Guess for his report.

The Chair called for a motion, Ms. Claiborne made a motion, Madam Chair, I move that the EPO Committee report the suggested amendments to the Governance Manual and the Charters of the Wildlife and Boat; and the Law Enforcement Committees to the full Board with a recommendation for Board adoption under the urgent clause as outlined in the Board Governance Manual. It was seconded by Ms. Terwilliger. Ayes: Terwilliger and Claiborne

Media Report: The Chair called on Ms. Paige Pearson for a Media Report.

Ms. Pearson reported on the Media Reports that have been sent out along with press releases on Social Media and the DGIF Webpage. She gave the numbers of hits that people have looked at DGIF's tweeter account, face book page, Instagram, You Tube, and the elk cam.

After discussion and comments, the Chair thanked Ms. Pearson for her report.

Habitat Update: The Chair called on Ms. Carol Heiser and Ms. Jill Reid from VCU

Ms. Heiser gave a brief overview of her Pollination garden at the DGIF headquarters and introduced Ms. Jill Reid, VCU/Master Naturalist who gave information on plants and Pollination gardens and how to grow them. After the Committee meeting the Committee and Board members visited the Pollination Garden at DGIF headquarters.

Director's Report: The Chair called on Mr. Ryan Brown for a report.

Mr. Brown reported: In the essence of time, he would report his items on Thursday at the Board meeting.

Chair's Report: The Chair reported on:

The Chair thanked staff for their presentations and updates.

The Chair asked for additional business and comments and hearing none, she announced the next meeting would be Wednesday, January 22, 2020 and adjourned the meeting at 5:20 pm.

Respectfully submitted,

Frances Boswell

/s/