



Virginia Department of Wildlife Resources

Elk Conservation License Program

Overview and Application Template

Overview

The Elk Conservation License Program is a unique opportunity for the Department and its partners to raise funds for projects that promote wildlife conservation and wildlife-related recreation in Virginia's Elk Management Zone. Guided by legal requirements set forth in the laws of the Commonwealth, the program enables the Department to annually reserve a single special elk hunting license for a cooperator or wildlife conservation organization submitting an application deemed to provide the greatest benefit to wildlife conservation and wildlife-related recreation in Virginia.

To generate funds through the Elk Conservation License Program, the cooperator or wildlife conservation organization for which a special elk hunting license is reserved may conduct a raffle to transfer the license to an individual. Proceeds generated through the transfer of the special elk hunting license must be directed toward wildlife conservation or wildlife-related recreation in Buchanan, Dickenson, and/or Wise counties which compose Virginia's Elk Management Zone.

Eligibility for the Elk Conservation License Program

Department cooperators and wildlife conservation organizations whose mission is to promote and ensure the conservation of Virginia's wildlife resources or promote opportunities for hunting, fishing, trapping, boating, and other wildlife-related recreation within Virginia may submit an application for a special elk hunting license.

Application Deadline

All application materials must be submitted by email to elkconservation@dwr.virginia.gov by April 1 (annually).

Review of Applications

Completed applications will be reviewed by a committee of at least three individuals designated by the Department's Executive Director. Following review of the applications, and no later than May 1 (annually), the committee will make a recommendation to the Department's Executive Director to reserve a special elk hunting license for the cooperator or wildlife conservation organization submitting an application that provides the greatest benefit to wildlife conservation and wildlife-related recreation in the Elk Management Zone. Applicants will be notified of the outcome of their application.

Cooperator/Organization for which a special elk hunting license is reserved

The Department will establish a Memorandum of Understanding (MOU) with the successful cooperator or wildlife conservation organization specifically outlining the requirements of the transfer of the special elk



hunting license and details for managing proceeds generated by the transfer. The aforementioned MOU shall be executed prior to implementing the successful cooperator/wildlife conservation organization's proposal.

For Additional Information and Details

Please contact Jackie Rosenberger, Elk Project Leader, at 804-481-0184 or jackie.rosenberger@dwr.virginia.gov



VIRGINIA DEPARTMENT OF WILDLIFE RESOURCES

Elk Conservation License Program - Application

Instructions

Please fill out each item within the application. If an item is not applicable to you, please enter N/A as the response. Responses to Items 4 through 8 below should not exceed 3500 characters each, resulting in a total application length (not including maps) of approximately 6 pages. Only complete applications will be considered for a special elk hunting license. The application must be submitted by email to elkconservation@dwr.virginia.gov by April 1st. Maps (optional) may be submitted as a separate file.

1. Name of cooperator/organization

2. Cooperator/organization mission statement

3. Name, email address, and phone number for point of contact



4. **Describe your role in conserving Virginia's wildlife.** *Please include past experience with wildlife conservation projects that have enhanced wildlife conservation or wildlife-related recreation, previous experiences in partnering with state or federal natural resource management agencies, and/or projects delivered within Virginia's Elk Management Zone .*



5. **Explain your purpose/intent for applying to Elk Conservation License Program.** *Please include how the special elk hunting license relates to the achievement of your mission and goals and how achievement of your mission and goals align with the goals of Virginia's Elk Management Plan.*



6. **Describe how you would conduct a raffle to generate funds for this program.** *Please include information and examples which demonstrate how your process might enhance generation of funds for this program.*



- 7. Estimated amount of funds to be generated by your raffle.** *Please include a rationale for this estimate as well as an estimate of the overhead/administrative fees which will be associated with the raffle. Proceeds directed toward wildlife conservation and wildlife-related recreation projects from the transfer of the special elk hunting license do not include expenses directly attributable to administering the raffle.*



8. **Outline the proposed project(s) for which the proceeds you generate will be used to enhance wildlife conservation and/or wildlife-related recreation in Virginia's Elk Management Zone.** *Please be as specific as possible in describing project budget; project location (maps encouraged but not required); project completion timeline; estimated longevity of the project; benefits to the public, local community, county, region, etc.; intended audience for the project; wildlife resources (population or habitats) that will benefit from the project, etc.*