

VIRGINIA DEPARTMENT OF WILDLIFE RESOURCES
APPLICATION FOR VIRGINIA THREATENED & ENDANGERED SPECIES COLLE
COLLECTION/RESEARCH/SURVEY PERMIT

(Under Authority of §29.1-412, §29.1-417, §29.1-418, §29.1-521, and §29.1-568 of the Code of Virginia; 4 VAC 15-30-10 and 4 VAC 15-290-20 of the Virginia Administrative Code)

Non-Refundable Application Fee: \$20 (One Year Permit) (32 – TEND)

Permit Period January 1st through December 31st (or part thereof)

Completed materials must be submitted electronically 3-4 weeks prior to the collection period to: collectionpermits@DWR.virginia.gov.

If renewal, give current permit number: _____

Full Name of Principal Applicant: _____

Affiliation: _____

Address: _____

Address2: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ Last 4 of SSN: _____ Last 4 of Driver's Lic#: _____

Email: _____ Daytime Phone: _____

Cell Phone or Alternate Contact Phone: _____

If Contracted/Cooperating, by/with whom: _____

A FORMAL PROPOSAL/STUDY PLAN MUST BE SUBMITTED WITH THIS APPLICATION.

Purpose of Collection (Check all that apply):

☐ Agency Species Management

☐ Biomonitoring

☐ Contract Environmental Impact

☐ Contract Species Survey

☐ Instructional

☐ Research

☐ Volunteer Species Survey

☐ Other (Specify): _____

Taxa Group: YOU MUST CHECK ALL TAXA GROUPS WHICH APPLY. YOU MUST SPECIFY SPECIES AND NUMBERS TO BE COLLECTED FOR ANY ACTIVITY OTHER THAN CAPTURE AND IMMEDIATE RELEASE SUCH AS DNA SAMPLES, TAGGING, VOUCHER SPECIMENS OR ANIMALS RETAINED FOR CAPTIVE STUDIES.

☐ Amphibians: _____

☐ Aquatic Crustaceans (excluding crayfish): _____

☐ Aquatic Insects: _____

☐ Aquatic Mollusks: _____

☐ Birds: _____

☐ Crayfish: _____

USFWS/DWR Big Sandy Crayfish Approved Surveyor Yes: ☐ No: ☐

(ID to family only ☐ **or** ID to genus/species ☐ – must show experience and ability to ID)

☐ Fish: _____

☐ Freshwater Mussels: _____

USFWS/DWR Approved Surveyor Yes: ☐ No: ☐

☐ Macroinvertebrate Water Quality Sampling (NO ID for genus/species):

☐ Mammals:

☐ Furbearer: _____

☐ Small Mammals: _____

☐ Game: _____

☐ Marine: _____

☐ Other Aquatic Invertebrates: _____

☐ Other Terrestrial Invertebrates: _____

☐ Reptiles: _____

Collection Method(s) (Check all that apply):

Aquatic:

- | | | |
|---|---|--|
| <input type="checkbox"/> Collection by Hand | <input type="checkbox"/> Dip Net | <input type="checkbox"/> Electrofishing |
| <input type="checkbox"/> (Gill Nets/Trawl Nets) | <input type="checkbox"/> Aquatic Kick Samples | <input type="checkbox"/> Nets-Trap (Fyke/Hoop/D-Frame) |
| <input type="checkbox"/> Hook and Line | <input type="checkbox"/> HOOKA (Third Lung) | |
| <input type="checkbox"/> Scuba (proof of certification must be provided) | | |
| <input type="checkbox"/> Seine Nets | <input type="checkbox"/> Snorkel | <input type="checkbox"/> View Scope |
| <input type="checkbox"/> Traps (Minnow/Pot/Bell) <input type="checkbox"/> Substrate Grab Sampler (Vacuums/Dredge) | | |
| <input type="checkbox"/> Other (Specify): _____ | | |

Terrestrial:

- | | |
|---|---|
| <input type="checkbox"/> Audio (Anurans/Birds) | <input type="checkbox"/> Launched Nets (i.e. rocket, cannon, whoosh) |
| <input type="checkbox"/> Collection by Hand | <input type="checkbox"/> Foot-Hold Traps (Snares/Jawed/Tangle) |
| <input type="checkbox"/> Hand Nets (Butterfly/Reptile) | <input type="checkbox"/> Live-Traps (Box/Pitfall/Funnel/Bell/Pot) |
| <input type="checkbox"/> Lures (Baits/Light/Cover Boards) | <input type="checkbox"/> Terrestrial Mist Nets (Bats/Birds) |
| <input type="checkbox"/> Visual Encounter (turning over rocks/logs) | <input type="checkbox"/> Nocturnal (i.e. shining w/high-power spot light) |
| <input type="checkbox"/> Kill Traps (Pitfall/Snap) | |
| <input type="checkbox"/> Other (Specify): _____ | |

Disposition: (released or preserved or retained in lab; if preserved or retained, indicate museum or university or other location specimens will be housed): _____

County Name(s):

_____	_____
_____	_____
_____	_____

Waterbody(s):

Location Description: _____

Sub-Permittees/Field Collectors: (If you have more than five subpermittees, please provide a separate sheet)
(A resume MUST accompany this application for ALL persons listed (whether Principal Permittee (Applicant) or Sub-Permittees/Field Collectors, first time students are exempt).

Name: _____ Affiliation: _____

Name: _____ Affiliation: _____

Name: _____ Affiliation: _____

Name: _____ Affiliation: _____

Name: _____ Affiliation: _____

"I CERTIFY UNDER PENALTY OF LAW THAT THE INFORMATION SUBMITTED IN THIS APPLICATION IS, TO THE BEST OF MY KNOWLEDGE, TRUE, ACCURATE, AND COMPLETE. I ALSO AGREE TO THE PERMIT CONDITIONS PROVIDED WITH THIS APPLICATION AND TO ANY SPECIAL CONDITIONS PLACED ON MY PERMIT. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT."

Applicant Name

Date

TYPED SIGNATURE IS AUTHORIZED AND BINDING PER CODE OF VIRGINIA §59.1, CHAPTER 42.1, ET SEQ.
Make checks payable to "Treasurer of Virginia" and remit to Virginia Department of Wildlife Resources, Permits Section,
P. O. Box 3337, Henrico, VA 23228

Receipt of payment does not imply approval of permit request.

Virginia Department of Wildlife Resources

P O Box 3337 Henrico, VA 23228-3337
(804) 367-6913

Under Authority of § 29.1-412, § 29.1-417, & § 29.1-568 of the Code of Virginia and Policy E-1-90

THREATENED/ENDANGERED SPECIES PERMIT -- STANDARD CONDITIONS

1. Permits are issued to permittees with the understanding that if the principal permittee leaves the project the permit will be null and void and anyone desiring to continue the activities must apply for a new permit.
2. This permit, or a copy, must be carried by the permittee(s) during collection activities.
3. Permittee MUST notify the Virginia Department of Wildlife Resources (VDWR) within the seven (7) day period prior to EACH sampling event. Notification must be made via email to: collectionpermits@DWR.virginia.gov.
4. The permittee is required to submit to VDWR a report of all specimens collected under this permit by the report due date. Report form may be found https://vafwis.DWR.virginia.gov/collection_permits/.asp. FAILURE TO RETURN THIS REPORT WILL RESULT IN NON-ISSUANCE OF FUTURE PERMITS. If no activity occurs under this permit, an email should be sent to collectionpermits@DWR.virginia.gov containing the following statement: No activity occurred under Permit #*insert permitID* during insert year (i.e. 2017). Permit reports are due by January 31.
5. Permittees shall give any and all changes of name, address, and/or phone number to the VDWR Permits Section within no more than seven (7) days of those changes. All permittees (to include sub-permittees) shall provide DWR with a complete home address, contact telephone number (home or cellular), and a valid e-mail address.
6. This permit does not support any activities outside of those associated with the application and proposal submitted to and approved by DWR.
7. If incidental death or injury of threatened or endangered species occurs, the permittee is required to notify VDWR at collectionpermits@DWR.virginia.gov within twenty-four (24) hours of occurrence. The following information must be reported: collector, date, species, location (county, quad, waterbody, and latitude and longitude to nearest second), and number collected.
8. If incidental *collection and live release* of threatened or endangered species occurs *for species other than those authorized under this permit*, the permittee is required to notify VDWR at collectionpermits@DWR.virginia.gov within four (4) working days. The following information must be reported: collector, date, species, location (county, quad, waterbody, and specific location, either in latitude and longitude to nearest second, or by way of a photocopied 7.5' topographic map), general habitat associations, and number collected.
9. No species may be retained unless specifically authorized by this permit.
10. All traps must be marked with the name and address of the trapper or an identification number issued by VDWR (Code of Virginia §29.1-521.7). Steel foothold traps, Conibear-style body gripping traps, and snares must be marked with a nonferrous metal tag bearing this information (Virginia Administrative Code 4 VAC 15-40-170).
11. All traps must be checked at least once a day and all captured animals removed, except completely submerged body-gripping traps which must be checked at least once every 72 hours (Code of Virginia §29.1-521.9).
12. The permittee is required to report any incidences of wildlife deaths or diseases observed during the course of collection activities. Reports should be made to: collectionpermits@DWR.virginia.gov within four (4) working days.
13. This permit satisfies only VDWR's requirement for collection permits and is issued with the understanding that no collections will be made on Federal, state, or private property without the prior approval and necessary permits from the landowners involved. The permittee is responsible for obtaining any additional permits required for collection.
14. Sampling gear, boats, or trailers which have been used in states harboring zebra mussels must be cleaned and prepared following the guidelines specified in the attached summary prior to use in waters in the Commonwealth.
15. For safety reasons, it is recommended that all permittees display at least 100 square inches of solid blaze orange material at shoulder level within body reach and visible from 360 degrees, especially during hunting season.